

No. DHS/FW/Cards/19-20/766
Government of Goa
Directorate of Health Services,
State Family Welfare Bureau,
Panaji-Goa.

Date: 10th February 2020

TENDER NOTICE FOR THE PRINTING & SUPPLY OF MCP CARDS

Sealed tenders are invited by the Dy. Director (PH)/ Nodal Officer (NHM), Directorate of Health Services, Govt. of Goa from interested eligible printers for printing & supply of Mother & Child Protection Card (MCP Card).

Issue of Bid Document : 10th February 2020
Last date of Submission : 25th February 2020 by 5.00pm
Opening of Price bid : 26th February 2020 at 3.00pm

It may please be noted that price bid will be opened only of those printers who are found to be fulfilling the criteria as prescribed.

Technical specification of MCP card is as follows:

Particular	Mother & Child Protection Cards (MCP Cards)
Specification	a) Number of pages: 40 pages (20 spread) including cover and back page for both English, Marathi & Konkani cards. b) Typesetting to be done for all 40 pages in Marathi & Konkani language (matter in both languages may be collected from the office) c) Paper Quality: 1) 150 GSM Micron Synthetic paper, Non-tearable, smudge proof paper (synthetic) which is suitable for writing with any type of pen. 2) 100-120 GSM (pages from 9 to 27 – pictorial part) d) Size: 4" width X 11.25" Height e) Colours: Multicolour printing f) Binding: (eg. Stapled at three places in the given height of card, with accuracy) g) Packaging: (eg. Packed in one cartoon of 2000 each with duly labelled separately for Konkani, Marathi & English.
Quantity	20,000 (Konkani – 5000, Marathi – 5000, English – 10000)
Tender Fee	Rs. 200/-

TERMS AND CONDITIONS

1. Tender document may be collected from this office by paying Rs.200/- or you can download the bid document from www.nhm.goa.gov.in website and document fee i.e. Rs.200/- may be submitted along with the tender envelope.
2. Tender should be valid for 1 year from the date of placement of order.

3. **THE TENDERERS MUST SUBMIT THEIR OFFER IN ENVELOPES AS UNDER. ENVELOPE:** To be superscribed as “TENDER – MCP Card”.
4. The quantities mentioned are approximate and may vary at the time of placing the order. No compensation will be paid on account of varying quantity.
5. Conditional offers are liable to be rejected.
6. The Department will not make any advance payment. Income Tax etc. will be deducted at Source (TDS) from the final bills as required under I.T. Act.
7. No other charges shall be payable except for the rate quoted for the quantity mentioned.
8. No modification in the rates will be accepted/entertained except in case of changes made and agreed by the department.
9. Delivery as per schedule should be completed within 20 days from the date of the order. It will be Tenderer’s responsibility to provide the finished sample along with copy of proof of all the printing material for approval, within five days from the receipt of art work and printing material from the department failing which the order may be cancelled. In the event of any delay in adhering to the time schedule for printing and delivering by the specific date, **the Tenderer shall be liable for the payment of penalty @1% of tender value for per week of delay subject to 10% of tender value for the delayed period as liquidated damages to the Department. The day will be reckoned at the end of working hours.**
10. If the work is not found in a good quality, then the **Department will have the right to make suitable deductions from the payable amount or material delivered will be rejected without paying any price/compensation. The decision of the Department in this regard will be final.**
11. Any delay beyond one week in adhering to the prescribed delivery schedule or failure to supply requisite number of **MCP cards of agreed quality and specifications would entitle the Department to cancel the order.** In such a event, the Department shall not be liable to pay any amount and the supplier shall not be entitled to recover from the Dept. any amount by way of damages, loss or otherwise for such cancellation of the order but at the same time the Dept. shall be entitled to recover the loss which the Dept. may incur on account of non-delivery or late delivery or on account of placing orders with other suppliers and recover from the printer/supplier the difference between the price at which it has been agreed to supply and the price at which the Dept. s forced to place fresh orders.
12. **The Earnest Money deposit (EMD) of Rs. 10,000/- (Rupees ten thousand only) by Demand draft of Pay Order favoring of [State Health Society, Directorate of Health Services, Campal-Panaji](#) along with the tender Form and is refundable only on the non acceptance of the offer. Tender submitted without EMD will not be entertained.**

13. If the contract is awarded then the Security Deposit @ 10% of the total cost of contract is to be deposited immediately in the form of Pay order or Demand Draft favoring **State Health Society, Directorate of Health Services, Campal-Panaji** or by Bank Guarantee which will be retained by Dept. till the satisfactory completion of the work. The Director reserves the right to forfeit the amount in case contractor fails to execute the order.
14. The Department will reject the incomplete quotations.
15. The Tender Clauses are liable for alteration without any notice and decision of Director of Directorate of Health Services shall be final.
16. Director of Directorate of Health Services reserves the right to inspect the printing press.
17. Envelope containing Financial Bid **will be opened at 3.00 p.m. on 26th February 2020** at the office of Chief Medical Officer, State Family Welfare Bureau, Directorate of Health Services, Campal-Panaji.
18. The Director of Directorate of Health Services reserves the right to amend, modify, add or delete, accept or reject in part or full any conditions or specifications or quantity or the offers without assigning any reason thereof. The decision of the Director shall be final.

Dy. Director (PH)/ Nodal Officer (NHM)

Directorate of Health Services